

**Term Of Use**

**The term of Our Car Rental Agreement runs from the date and hour of vehicle pickup as indicated just above the signature line at the bottom of the Agreement until the return of the vehicle to the Washington Legacy Rentals LLC and completion of all terms of Agreement by both Parties. Please review all documents before signage and ask questions if concerns or agreements require more clarity.**

**Review Example of our Agreement Form:**






WASHINGTON LEGACY  
RENTALS LLC  
VAN RENTAL  
AGREEMENT








This Car Rental Agreement is entered into between Washington Legacy Rentals LLC (“Washington Legacy Rentals LLC”) and Renter (“Renter”) (collectively the “Parties”). It outlines the respective rights and obligations of the Parties relating to the rental of a car.

## 1. Identification of rental vehicle


Washington Legacy Rentals LLC hereby agrees to rent to Renter a passenger vehicle identified as follows: Items are **selected time of reservation by Washington Legacy Rentals LLC**

 Make	Ford
 Model	Transit
 VIN	
 Year	
 Color	GREY

(hereinafter referred to as “Rental Vehicle”).

 Make	Ford
 Model	Transit
 VIN	
 Year	
 Color	WHITE

(hereinafter referred to as “Rental Vehicle”)

 Make	Chevrolet
 Model	Express Van
 VIN	
 Year	
 Color	WHITE

## 2. Rental term

The term of this Car Rental Agreement runs from the date and hour of vehicle pickup as indicated just above the signature line at the bottom of this agreement until the return of the vehicle to the Washington Legacy Rentals LLC and completion of all terms of this agreement by both Parties. The estimated rental term is as follows:

□ Estimated start date:

□ Estimated end date:

The Parties may shorten or extend the estimated rental term by mutual consent.

## 3. Scope of use

The renter will use the rented vehicle only for personal or routine business use and operate The Rented Vehicle is only on adequately maintained roads and parking lots. The Renter will comply with all applicable laws relating to holding licensure to operate the vehicle and pertaining to the operation of motor vehicles. The Renter will not sublease the Rental Vehicle or use it as a vehicle for hire.

The Renter will not take the vehicle location limit.

The Renter will not allow any other person to operate the Rented Vehicle unless identified here:

Primary vehicle operator:	DL #
Additional vehicle operator:	DL #
Additional vehicle operator:	DL #

## 4. Mileage

Mileage of the Rental Vehicle is mileage at the time of commencement of this Car Rental Agreement. Mileage on the vehicle will be unlimited.

## 5. Rental fees

The Renter will pay to Washington Legacy Rentals LLC rental fees for the use of the Rental Vehicle as follows:

💰 Base fee: \$250.00 daily rate (may vary accordance with terms of agreed rate)

🛢 Fuel: Tank will be full on delivery/possession and must be full on return. The penalty will be an access of:

Fort Wayne, IN Area Current Cost Of Unleaded (87 octane) at the current price per gallon x 2

For example, \$3.77 per gallon will be \$7.54 for Washington Legacy Rentals LLC to refill vehicle

Other accessories are charged per a trip basis if required by the renter(s)

## 6. Security deposit

The Renter will be required to provide a security deposit to Washington Legacy Rentals LLC in the amount of \$200 USD (“Security Deposit”) to be used as part of the hold and payment of the rental vehicle during this term agreement. Washington Legacy Rentals LLC may, instead of collecting a security deposit, place a hold on a credit card in the same amount (in some cases, the security deposit is waived). If there is damage to the Rental Vehicle, Washington Legacy Rentals LLC will apply this Security Deposit to defray the necessary repairs or replacement costs. If the repair cost, suppose, or replacement of damage to the Rental Vehicle exceeds the amount of the Security Deposit. In that case, the Renter will be responsible for payment to the Washington Legacy Rentals LLC of the balance of this cost.

## 7. Insurance

Renter must provide Washington Legacy Rentals LLC with proof of insurance that would cover damage to the Rental Vehicle at the time this Car Rental Agreement is signed, as well as personal injury to the Renter, passengers in the Rented Vehicle, and other persons or property. Suppose the Rental Vehicle is damaged or destroyed while it is in possession of the Renter. In that case, the Renter agrees to pay any required insurance deductible and assign all rights to collect insurance proceeds to Washington Legacy Rentals LLC.

## 8. Indemnification

Renter agrees to indemnify, defend, and hold harmless the Washington Legacy Rentals LLC for any loss, damage, or legal actions against Washington Legacy Rentals LLC as a result of the Renter's operation or use of the Rented Vehicle during the term of this Car Rental Agreement. This includes any attorney fees necessarily incurred for these purposes. Renter will also pay for parking tickets, moving violations, or other citations received while possessing the Rented Vehicle.

## 9. Representations and warranties

Washington Legacy Rentals LLC represents and warrants that, to Washington Legacy Rentals LLC's knowledge, the Rental Vehicle is in good condition and is safe for ordinary operation of the vehicle.

Renter represents and warrants that Renter is legally entitled to operate a motor vehicle under the laws of this jurisdiction and will not operate it in violation of any laws or any negligent or illegal manner.

Renter has been given an opportunity to examine the Rental Vehicle in advance of taking possession of it and, upon such inspection, is not aware of any damage existing on the vehicle other than that notated by a separate Existing Damage document.

## 10. Jurisdiction and venue

In the event of any dispute over this agreement, this Car Rental Agreement will be interpreted by the laws of the United States, and any lawsuit or arbitration must be brought in the corresponding region of the United States. If any portion of this agreement is found to be unenforceable by a court of competent jurisdiction, the remainder of the agreement would still have full force and effect.

## 11. Return

The Renter agrees to return the vehicle on the fuel it was given. The Renter agrees to return the vehicle clean and without damage. Smoking is not permitted in the vehicle, and also the renter can be penalized. **The Washington Legacy Rentals LLC will charge the Renter a vehicle cleaning fee of \$300.00 if not returned**

**in the same condition that it was delivered to Renter. The Renter agrees to pay for any damage caused during the rental period or in the Renter's possession.**

## 12. Entire agreement

This Car Rental Agreement constitutes the entire agreement between the Parties with respect to this rental arrangement. No modification to this agreement can be made unless in writing signed by both Parties. Any notice required to be given to the other party will be made to the contact information below.

Date and time of vehicle pickup:

Sign:

Sign

Washington Legacy Rentals LLC

Renter Print:

## 15 Passenger Inspection Sheet

Vehicle (Year/Make/Model): \_\_\_\_\_ License: \_\_\_\_\_

**EXTERIOR INSPECTION**

1. Visually inspect around van
  - Fluid leaks?
  - Loose parts?
  - Is the van leaning to one side?
2. Check for damage
  - Windshield & windows
  - Exterior body & light lens
  - Side mirrors
  - Wiper blades
3. Check the tires
  - Use a gauge & owner's manual/doorsill specs
  - Tread depth?
  - Uneven wear, cracks or damage?
  - Check spare tire
4. Inspect engine compartment
  - Oil
  - Radiator (when engine is cool)
  - Windshield wiper fluid
  - Inspect all hoses and cable connections
  - Are belts or hoses frayed/cracked?
5. Check all exterior lights
  - Headlights
  - Tail lights
  - Brake lights
  - Reverse lights
  - Turn signals
  - Emergency Flashers

**INTERIOR INSPECTION**

6. Inspect interior
  - Is the interior lighting operational?
  - Are the seats secure and in good condition?
  - Are seats and floor clean?
  - Are safety restraints present & operable?
  - Floor clear of loose items & debris?
7. Check equipment and safety items
  - Dashboard indicator lights & gauges
  - A/C – Heater
  - Horn
  - Windshield wipers & washer fluid
  - Backup alarm (if installed)
  - Parking brake
  - Jack & lug wrench
  - Fire extinguisher
  - First Aid kit (if installed)
  - Road service kit (if installed)
  - Insurance liability card & accident forms
8. Make driver adjustments
  - Adjust seat to reach pedals, steering wheel, etc.
  - Adjust steering wheel height/distance
  - Adjust mirrors to reduce blind spots
9. Before operating the van
  - Put on **your** safety restraint
  - Ensure **all** passengers are buckled up
  - Secure & lock doors

**Loading & Towing**

- Do NOT strap or load cargo on the roof
- Do NOT use rear receiver hitch cargo tables/baskets
- Place items under seats to distribute load
- Load passengers front to back
- Do NOT tow trailers behind a fully loaded van
- Facilities Management & EHSRM approve towing

**Remember** – you represent Washington Legacy Rentals LLC when driving our rentals:

- Observe all traffic rules and regulations
- Drive safely & courteously

Renter

**Sign Here:**

Washington Legacy Renter Associate

**Sign Here:**



